

De Soto Public Library Board Meeting Minutes

August 12, 2019

1. Roll Call: Ruth Rose, Linda Bean, Kim Anderson, Jillian Lutz, Autumn Blanchard, Tony Benningfield, Terri Walker, Bruce McKinstry, Lisa Winkleman. Visitors: Kathy Smith (Friends), Janice Butcher
2. Agenda: Ruth moved to accept the agenda. Terri seconded. Passed.
3. Correspondence: None
4. Friends Report: Kathy informed us that the first order of 50 bricks has arrived. The goal is to sell 355.

Kathy will be stepping down from her Friends of the Library role in October 2019.

5. Minutes: Ruth moved to accept; Jillian seconded. Passed
6. Financial Report: Autumn moved to accept July Month Ending Financial Report, Jillian seconded. Passed
7. Librarian Report: Computer problems have skewed the librarian report numbers. Lazerware is working on a quote to streamline our systems.

Library updates given by Tony:

On Saturday August 10, 2019 a man was caught on camera urinating on the outdoor book drop.

Sierra is off payroll. Abigail Hamer has been added to payroll.

8. New Business:
 - a) The library will be holding numerous events in September to celebrate Little House on the Prairie Month.
 - b) Tony moves to increase check out limits to 25 for all library card holders. Bruce moved to accept; Lisa seconded. Passed. This policy change will take effect starting August 13, 2019.
 - c) Books by Mail Policy- discussed advertising with in home care businesses and nursing homes. Goal is to launch new program November 1, 2019.
 - d) Several new programs expected over the next 6 months including: Wi-Fi Hot Spots to launch late November or early December, Chilton Database launch in November, Freegal music database to launch in November/December, Extended hours will begin in January 2020. Hoopla is expected to launch in February 2020.

e) RFQ's for building improvements have been sent to 16 architects. They are due back August 30, 2019.

f) New Building Committee formed including Bruce, Linda, and possibly Ben.

g) Job Descriptions have been updated. Bruce moved to discuss and vote on at the September meeting. Ruth seconded. Passed

9. Old Business:

a) Trivia Night is this Saturday August 17, 2019. Additional sponsorships and auction items are still needed.

10. Bruce moved to adjourn; Ruth seconded. Passed

Respectfully Submitted

Lisa Winkleman

Secretary