

De Soto Public Library Board

Meeting Minutes

12 September 2016

Members Present: Linda Bean, Steve Pippitone, Ruth Rose, Lisa Pritchard, Jillian Lutz, Debbie Wilson, Tony Benningfield. Guests: Werner Stitchling

- I. Call to order and establishment of a quorum.
- II. Guest, Werner Stitchling discussed Fair Labor Standards Act and options for salary of Library Director. He also recommended looking into alternatives for library savings. Rather than a Money Market account with a small return he said that he would investigate alternatives such as lending the money to the City of De Soto at a higher rate. He also mentioned the possibility of partial self-insurance as opposed to current State Farm policy. He recommended that Director Tony Benningfield discuss options for alleviating flooding issues with Kevin Warden, the City Works department. He recommended looking into additional funding sources, including grants and increasing fees. He mentioned that the City views the Library as a 501C3.
- III. Approval of Minutes: Motion made by Ruth Rose, seconded by Steve Pippitone to approve the minutes as corrected. Passed unanimously..
- IV. Financial Report presented by Treasurer Ruth Rose and Director Tony Benningfield. Motion made to approve Financial Report by Jillian Lutz and seconded by Debbie Wilson. Approved unanimously.
- V. Librarians' Report presented by Director Tony Benningfield. See written report.
- VI. Personnel Policies: Motion made to approve previously distributed and discussed Personnel Policies by Linda Bean, seconded by Debbie Wilson. Passed unanimously.
- VII. Wage Schedule, Director's Evaluation, and Director's Salary schedule tabled.
- VIII. Short Takes for Trustees. Two segments were watched. Board agreed to watch remaining segments within the next two weeks. Discussion occurred that included the need for an Ethics statement for employees and Board members.
- IX. Adjournment: Motion made to adjourn the meeting by Steve Pippitone, seconded by Lisa Pritchard. Passed unanimously.

Next Meeting: 10th October 2016