

De Soto Public Library Board

Meeting Minutes

10 October 2016

Members Present: President Linda Bean, Vice President Steve Pipitone, Treasurer Ruth Rose, Jillian Lutz, Kim Anderson, Amity Portell, Library Director Tony Benningfield

- I. Call to order and establishment of a quorum. Along with a welcome to new members.
- II. Approval of minutes with a correction to Steve's last name. Motion made by Steve Pipitone and seconded by Ruth Rose. Motion passed unanimously.
- III. Financial Report to be tabled until next meeting.
- IV. Librarian's Report: Information about possibly purchasing supplies to make a hanging area for local art and to possibly work with the "Art Guild" was discussed but more information is needed. RN will be in Library every Tuesday in November for community outreach on emotional training. Chamber and Library will be working on plans for the Solar Eclipse next August. First meeting will be October 24 @ the Library. Report accepted as read. Ruth made a motion, Steve seconded. Motion passed unanimously.
- V. Old Business: Agenda #5 b. for "Short Takes" - Tabled until December when Ruth will give an overview. #5 Evaluations of staff done by Tony Benningfield. He will be trying new evaluation form and will let the board know how it works at the next meeting. Librarian evaluation completed by board. Score of 90% with work in the areas of : presenting a "Mission Statement" and some short and long range planning with periodic updates.
- VI. Librarian Salary: discussion on the current salary and the new guidelines for overtime and comp pay starting in December. Ruth Rose gave a financial status that the Library can support a raise for the Librarian and the board agreed a raise seems in line. Kim Anderson motioned to raise Tony Benningfield's salary from \$35,000 to \$47,476 with the raise not be retroactive. Jillian Lutz seconded. Motion passed unanimously.
- VII. Staff Salary: Ruth Rose gave a financial status report on the salaries of the current staff. Steve motioned to raise all salaries to a current rate that is in line with other libraries. (copy of the report are available from the Treasurer), along with a provision to give raises each November if the budget allows. Amity Portell seconded. Motion passed unanimously.
- VIII. Tony presented new De Soto Library logos. The board agreed with the staff on a choice of the new logo. New logo will run approximately \$50 to own.
- IX. New Board Secretary: Nomination of Kim Anderson for secretary was made by Ruth and Steve seconded. Motion passed unanimously.
- X. Budget: Copies of budget can be obtained from Treasurer. Jillian motioned to accept new budget with a quarterly update from Tony. Amity seconded. Motion passed unanimously.
- XI. Motion to adjourn was made by Ruth. Steve seconded. Motion passed unanimously.
Kim Anderson Secretary