

Minutes of November Regular Meeting

Board of Trustees

De Soto Public Library

November 9, 2015 at 7:00 P.M.

Members Present

Linda Bean, Vice President

Kevin Crowder, Secretary/Treasurer

Effie Christopher

Bruce Valle

Lisa Pritchard

Members Absent

Aaron Watkins

Staff Present

Tony Benningfield, Library Director

1. The meeting was called to order by Vice-President Bean at 7:00 P.M. A quorum was present.
2. The October minutes were reviewed. A motion was made by Member Valle and seconded by Member Christopher to approve the minutes. The motion passed 5-0.
3. The October Financial Report was reviewed. A motion was made by Member Crowder and seconded by Member Valle to approve the report. The motion passed 5-0.
4. The Librarian's Report was given. A motion was made by Member Pritchard and seconded by Member Valle to approve the report. The motion passed 5-0.

OLD BUSINESS

5. A motion was made by Member Pritchard and seconded by Member Christopher to table the meeting room fee policy until further research could be done.
6. A review of the new budget was made regarding pay raises to hourly employees and one salaried employee (Assistant Director). While the wording in the budget presented did not specify the raise at 50 cents per hour, the board determined that the amount was included. The review satisfied members and no objection was made. The board approved the raises by consent.

NEW BUSINESS

7. After informing the board of the resignation of Sharon Vance, Director Benningfield requested permission to refill the position. After some discussion, a motion was made by Member Crowder and Seconded by Member Valle to

authorize the Library Director to post an ad in *The Leader* for the following two positions: 1. Part-time Clerk (8.00 to 8.50 per hour) 2. Part-time Page at the current minimum wage. The motion passed 5-0.

8. A motion was made by Member Valle and seconded by Member Christopher to give the following Christmas Bonuses for 2015 to be paid at the first December pay period: 300.00 to be paid to the Library Director, and 100.00 to be paid to each of the remaining employees. The motion passed 5-0.
9. Director Benningfield addressed the board on behalf of two former employees requesting vacation pay. Since the requests fell outside of the employee handbook policy, the board requested Director Benningfield consult the attorney for the City of De Soto. No action was taken.
10. A motion to adjourn was made by Member Crowder and seconded by Member Valle at 8:20 P.M. The vote passed 5-0.

Submitted on November 10, 2015,

Kevin M. Crowder, Secretary of the Board

Next Meetings

December Regular Meeting (December 14, 2015 at 7:00 P.M.)

January Regular Meeting (January 11, 2016 at 7:00 P.M.)