

De Soto Public Library Board
Meeting Minutes
13 February 2017

Members Present: Steve Piptone, Amity Portell, Kim Anderson, Debbie Wilson, Ruth Rose, Linda Bean, (visitor Jan Butcher), Library Director Tony Benningfield

- I. Call to order and establishment of quorum.
- II. Approval of minutes. Motion made by Ruth Rose to accept and seconded by Steve. Motion passed.
- III. Financial Report: Financial report presented by Tony with a notation that De Soto City is still working on making changes and corrections to the Libraries Financial Report. Ruth suggested the city add a column if possible for the previous year to date information. Tony will make the request. Among the changes is the change to the "fax" section of the report that now includes more than fax information. It was suggested we table the financial report until the changes are complete. Kim suggested we accept the financial report as presented with the above notations. At this time we believe the final balance is correct. Kim moved to accept the financial report and Debbie seconded. Motion passed.
- IV. Librarians Report: Report submitted by Tony. Copies may be obtained from Librarian.
- V. Old Business: Short Take information from Ruth. Presentation on the obligations/expectations of the board.
- VI. * Weapons Policy: At this time the library does not have a "weapons policy" on record. Tony will
. look into information on the Federal Policy and how it can be used by the De Soto Public Library.
- VII. New Business: A Pet Policy was presented by Tony. Copies may be obtained from the Librarian. Ruth moved to
. accept the new Pet Policy, Steve seconded. Motion passed.

Smoking Policy: A new Smoking Policy was presented by Tony. Copies may be obtained from the Librarian. Ruth
. moved to accepts, Steve seconded. Motion passed.

Meeting Room Policy: A draft was presented to the board for review. We will discuss at the March meeting.

Motion to adjourn by Amity, Debbie seconded. Motion passed.

Kim Anderson Secretary