

**De Soto Public Library
Board of Trustees
Minutes of Meeting
March 14, 2016**

Members Present: President Aaron Watkins, Effie Christopher, Linda Bean, Ruth Rose, and Steve Pipitone. Members Absent: Treasurer Bruce Valle and Secretary Lisa Pritchard. Library Staff Present: Director, Tony Benningfield

Call to Order:

The meeting was called to order by President Watkins and a quorum was established.

Approval of Minutes:

Motion made by Effie Christopher and seconded by Steve Pipitone to approve the minutes. The motion was unanimously approved.

Financial Report:

The financial report was presented by the Director of the Library. Explanations of expenses and income were given. A motion was made by Linda Bean and seconded by Steve Pipitone to approve the Financial Report. The motion was unanimously approved.

Librarian's Report:

Library activities and upcoming events were announced.

Old Business:

Library Behavior Policies were shared and discussed. A motion was made by Effie Christopher that the policies be accepted. Steve Pipitone seconded the motion. The policies were adopted unanimously.

The Personnel Policies for the library were discussed. The issue was tabled.

New Business:

New board member, Ruth Rose, was welcomed by Director Benningfield and board members.

Telescope publicity and policies were shared by Director Benningfield.

The New Step for Life volunteer was not hired.

The board approved the invitation to the AFLAC representative to present their program to the employees.

Director Benningfield presented a report of impressive accomplishments made from the time of his employment in August to the present.

Discussion was held regarding the need for a salary schedule for all full-time and part-time employees. Item was tabled.

Discussion was held regarding the need for a contract for full-time employees, especially the director. Item was tabled.

Adjournment:

A motion was made by Linda Bean to adjourn, seconded by Steve Pipitone and unanimously passed by the board.

Respectively submitted,
Effie Christopher- Secretary Pro-Tem