

**De Soto Public Library
Board of Trustees
Minutes of Meeting
8 February 2016**

Members Present: Vice President Linda Bean, Effie Christopher, Bruce Valle, Lisa Pritchard, and Steve Pepitone. Members Absent: President Aaron Watkins, Secretary/Treasurer Kevin Crowder, and Ruth Rose. Library Staff Present: Director Tony Benningfield

Call to Order:

- The Meeting was called to order by Vice President Linda Bean and a quorum was established.

Approval of Minutes:

- Motion made by Effie Christopher and Seconded by Bruce Valle to approve the Minutes as corrected. The motion was unanimously approved.

Financial Report:

- The Financial Report was presented by the Director of the Library. Explanations of expenses and income were given. A motion was made by Bruce Valle and seconded by Steve Pepitone to approve the Financial Report. The motion was unanimously approved.

Librarian's Report:

- Library activities and upcoming events were announced.

New Business:

- The Director of the Library reported the resignation of former Secretary/Treasurer, Kevin Crowder.
- A motion was made by Effie Christopher and seconded by Bruce Valle to accept the resignation of Kevin Crowder.
- The appointment of new Board members Steve Pepitone and Ruth Rose was announced by the Director.
- In light of the above mentioned resignation, a new Secretary/Treasurer is needed. Discussion ensued as to the somewhat unusual nature of this position, that is, it is not a common practice to combine these two record keeping positions into one on a governing board. In order to follow best practices and avoid the appearance of conflict of interest or impropriety it was suggested that the by-laws be changed to allow for two separate positions.
- A motion was made by Steve Pepitone and seconded by Effie Christopher to separate the positions of Secretary and Treasurer. The motion passed unanimously.
- A motion was made by Bruce Valle to appoint Lisa Pritchard Secretary of the Board. The motion was seconded by Effie Christopher and passed unanimously.
- A motion was made by Effie Christopher and seconded by Lisa Pritchard to appoint Bruce Valle as Treasurer of the Board. The motion passed unanimously.
- New ILS and inter-library loan services are working well after initial migration to new system. Delivery of ILL items is made two times per week with no additional charges. Board members were asked to check the system by logging into their accounts
- Programming opportunities are being explored. The survey is meant to determine interest in different types of programming. Board members were asked to complete the survey.

Adjournment:

- A motion was made by Bruce Valle to adjourn, seconded by Steve Pepitone, and unanimously passed by the Board.

Next Meeting: March 14th 2016.