

De Soto Public Library  
Board Meetings  
Minutes, 8 August 2016

Members Present: Jullian Lutz, Linda Bean, Steve Pipitone, Ruth Rose, Bruce Valle, Debbie Wilson, Lisa Pritchard, Library Director, Tony Benningfield. Members Absent: Aaron Watkins.

- I. Establishment of quorum and Call to Order by Vice President Linda Bean
- II. Motion to accept Minutes as corrected was made by Bruce Valle, seconded by Steve Pipitone, approved unanimously.
- III. Financial Report was tabled until next month due to continued discrepancies and differences in reporting between De Soto Public Library and the City of De Soto.
- IV. Director Tony Benningfield gave librarian's Report. Motion to approve report made by Steve Pipitone, seconded by Debbie Wilson, approved by unanimously.
- V. Old Business—Short Takes Video  
First video about responsibilities of Board membership was viewed by the members and discussed.
- VI. Personnel & Salary Schedule Discussion.  
Sub-committee to review and make recommendation to personnel policies was formed. Sub-committee members include Ruth Rose, Steve Pipitone, and staff member Janice Butcher. Sub-committee will meet on August 15<sup>th</sup>.
- VII. MOU—Friends  
Friends will help with the Farmers' Market outreach table. Establishment of a MOU with input from Friends and Library is desired.
- VIII. New Business: Election of Officers
  - Bruce Valle motioned to elect Linda Bean to President's position, Jillian Lutz seconded, passed unanimously.
  - Steve Pipitone motioned to elect Bruce Valle to Treasurer's position, seconded by Debbie Wilson, passed unanimously.
  - Motion to elect Ruth Rose as Vice President made by Linda Bean, seconded by Steve Pipitone, passed unanimously.
  - Motion made to elect Lisa Pritchard as Secretary, seconded by Bruce Valle, seconded by Steve Pipitone, passed unanimously.
- IX. Motion to move to closed session to discuss personnel and salary issues made Lisa Pritchard, seconded by Debbie Wilson, passed unanimously. Board entered closed session. Discussion of salary scale and work hours occurred.
- X. Motion to end closed session made by Lisa Pritchard, seconded by Bruce Valle, passed unanimously.

- XI. New Business continued, discussion of no trespassing policy occurred. No action was taken.
- XII. Motion to adjourn made by Steve Pipitone, seconded by Ruth Rose, passed.

Next Meeting: September 8<sup>th</sup>, 2016.